

## PrimeTime Partnership Grant Budget

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### **FHC PRIMETIME PARTNERSHIP GRANT FUNDS (up to \$10,000)**

Public library systems may request up to \$10,000 from the Florida Humanities Council (FHC) to host three six-week PrimeTime series over the course of two years. Allowable program expenses include the following:

#### **Stipends (up to \$4,500)**

- for scholar and storyteller to facilitate three six-week program series. \$750/each per series x 3 sites

#### **Transportation (up to \$1,000)**

- mileage reimbursement for scholar and storyteller
- bus or taxi fare, van rental for families attending program

#### **Program supplies and materials (up to \$2,000)**

- books and craft materials for reading and hands-on activities for younger siblings
- book bags for each participating family
- door prizes for weekly sessions
- name tags
- additional miscellaneous program supplies

#### **PrimeTime Training Workshop (up to \$3,000 for sites who need to train new PrimeTime team members)**

- two day PrimeTime training workshop held at the Louisiana Endowment for the Humanities for up to three people (library coordinator, scholar, storyteller) - \$1,000/person to cover training fee, airfare, hotel, and per diem. All PrimeTime team members must attend a training session before participation in the program.

#### **Books (up to \$2,000 for sites who do not already have a PrimeTime bookset)**

- 30 copies of each of 21 titles plus 60 gift books (one per family per site x 3 sites). Total estimated cost for complete series is \$5,000 but will vary depending on bookset ordered. Books are to be used for each of the three program series and remain property of library after completion of programming.

#### **Support Staff (up to \$3,000)**

- pre-school coordinator to develop and provide activities for siblings who are too young to participate in the program
- translator for bilingual PrimeTime programs
- community organizer to assist with family recruitment

### **LIBRARY COST SHARE:**

Libraries are required to provide a cash and/or in-kind cost share at least equal to the grant award amount. Cost share should include any program expenses not covered by FHC grant funds as well as the following:

#### **Library staffing**

- program coordination and implementation including promotion, family recruitment, volunteer management, ordering books, evaluation and reporting
- volunteer support to assist with all aspects of program implementation

#### **Meals**

- meals for families attending programs

### **ADDITIONAL FHC COST SHARE:**

In addition to funds provided by the PrimeTime Partnership Grant, FHC will provide the following:

#### **FHC staff – PrimeTime Coordinator**

- assistance with program implementation and final evaluation of program

#### **Partnership fees**

- fee paid by FHC to Louisiana Endowment for the Humanities for each program series. Includes implementation kit and site support manual for library coordinators; use of name/trademark/logo; shell stock for promotional materials; resource disc containing program forms, surveys, logos, and evaluations; and subscription to electronic distribution list (\$500/program series)