

Partnership Grants for Community Organizations RFP

Award amount:	up to \$8,000 All grants require a minimum one-to-one match which may be cash and/or in-kind
RFP closing date:	July 1, 2010
Award notification:	July 30, 2010
Grant period:	August 1, 2010 – May 31, 2012

FHC is currently offering two-year Partnership grants to non-profit community organizations who are interested in designing and conducting annual series of humanities programs. Organizations must be willing to host a minimum of two to four programs annually that clearly relate to a well-defined central theme. Theme may change from year one to year two. All programs must also be free and open to the public and serve a broad community audience.

In addition to costs related to presenting the program series, grant funds may be expended on the development of complimentary resources that extend the reach of the project. The resources must relate to the program series theme and may include, but are not limited to:

- audio and/or video recording of scholar presentations for public broadcast or posting on a website
- suggested reading lists (print or on-line)
- classroom resources such as lesson plans

Special consideration will be given to proposals that address FHC's new **Florida 2013 Initiative** which commemorates the Quincentenary of Ponce de Leon's 1513 landing on Florida's east coast. Over the next three years, FHC will be working with a number of community and statewide partners to design and develop resources and public programs that provide Floridians with a deeper understanding of both the historical context and the cultural significance of Florida's 500 year relationship with Spain. Partnership grant applicants are encouraged to search FHC's Scholar directory (www.flahum.org/scholar) for potential presenters on this topic, as well as consult with local cultural and educational institutions for programming ideas.

Who is eligible to apply?

Any Florida non-profit 501(c)3 organization that currently does not have an open FHC grant, is eligible to apply. Recipients of Partnership grants will not be eligible to apply for any additional FHC funds during grant award period.

APPLICATION NARRATIVE

The application narrative of no more than five double-spaced pages must address the following items in the order listed:

1. Provide a brief organizational history and mission statement for the applicant organization.
2. Describe your community demographics and the target audience for your proposed program series.
3. Describe the central theme(s) of the proposed program series and how it will build community interest in the humanities.
4. Provide a two-year timeline for the program series identifying all scholars confirmed for participation in at least the first year of the project. Use **Attachment A** to provide title and organizational affiliation for each scholar as well as a brief content summary of their proposed presentation(s).
5. Describe any complimentary resources that will be developed to extend the reach of this project and how they will be made available to the public.
6. Describe your marketing plan for the program series.
7. Describe how you will evaluate the proposed project and measure success.

BUDGET

FHC requires that all grant funds be matched with at least an equal amount of cash and/or in-kind services. Sponsoring organization must document any cash expenditures for program implementation that were not covered by FHC funds as well as any in-kind goods and/or services received.

GRANT PERIOD and PAYMENT SCHEDULE

All projects must be completed in 22 months and all final reports are due within 60 days of close of grant period. Grantees will receive funds in three installments: 45% at start of project; 45% as an interim payment; and final 10% to be paid on a reimbursement basis.

APPLICATION SUBMITTAL

FIVE sets of the completed application, including one with an original signature, must be received by FHC by 5pm on the posted RFP closing date.

Each application must be stapled in the following order:

1. Cover sheet with project budget
2. Application narrative – responses to the items listed for a total of no more than five double-spaced pages
3. Attachment A: Project Scholars/Presenters – Each applicant must complete Attachment A to provide details about all scholars/presenters confirmed for participation in the proposed project.
4. Support materials which may include letters of commitment from participating scholars as well as from partnering agencies who may assist with the development and/or marketing of the program series

Mail completed application package to:

Florida Humanities Council
Attn: Grants Program
599 2nd Street South
St. Petersburg, FL 33701

Applications must be RECEIVED by 5pm on RFP closing date. Late applications will not be accepted.

Questions:

Patricia Putman, Associate Director
Florida Humanities Council
727/873-2004
pputman@flahum.org